



Asbury Leadership Board Agenda February 27, 2023 – 6:00 PM

1. Call meeting to order and opening prayer (Travis Cochrane)
2. Review and Approve Minutes from February 7, 2023 meeting (Travis Cochrane)
3. Congregation Comments and Concerns (Open)
 - a. This is a time to hear from the church regarding any concerns, thoughts, or announcements the council should know about for items not otherwise on tonight's agenda.
4. Old Business
 - a. Assistive listening system update (Forrest Deviney)
 - b. Phone System Repair/Upgrade Status
 - c. Ad-Council assignments to Ministry Teams (Travis Cochrane)
5. Finance Committee Items (Bill Morris)
 - a. Review Montly Financial Information
6. Trustee Committee Items (Jim Mailhes)
 - a. Update on work performed / upcoming
7. Leadership Board Items
8. Update from the Pastor (Forrest Deviney)
9. SPRC Committee Items (Valerie Caldwell)
10. Items for future meetings (Open)
11. Closing prayer and adjourn (Forrest Deviney)

2023 Asbury Leadership Board

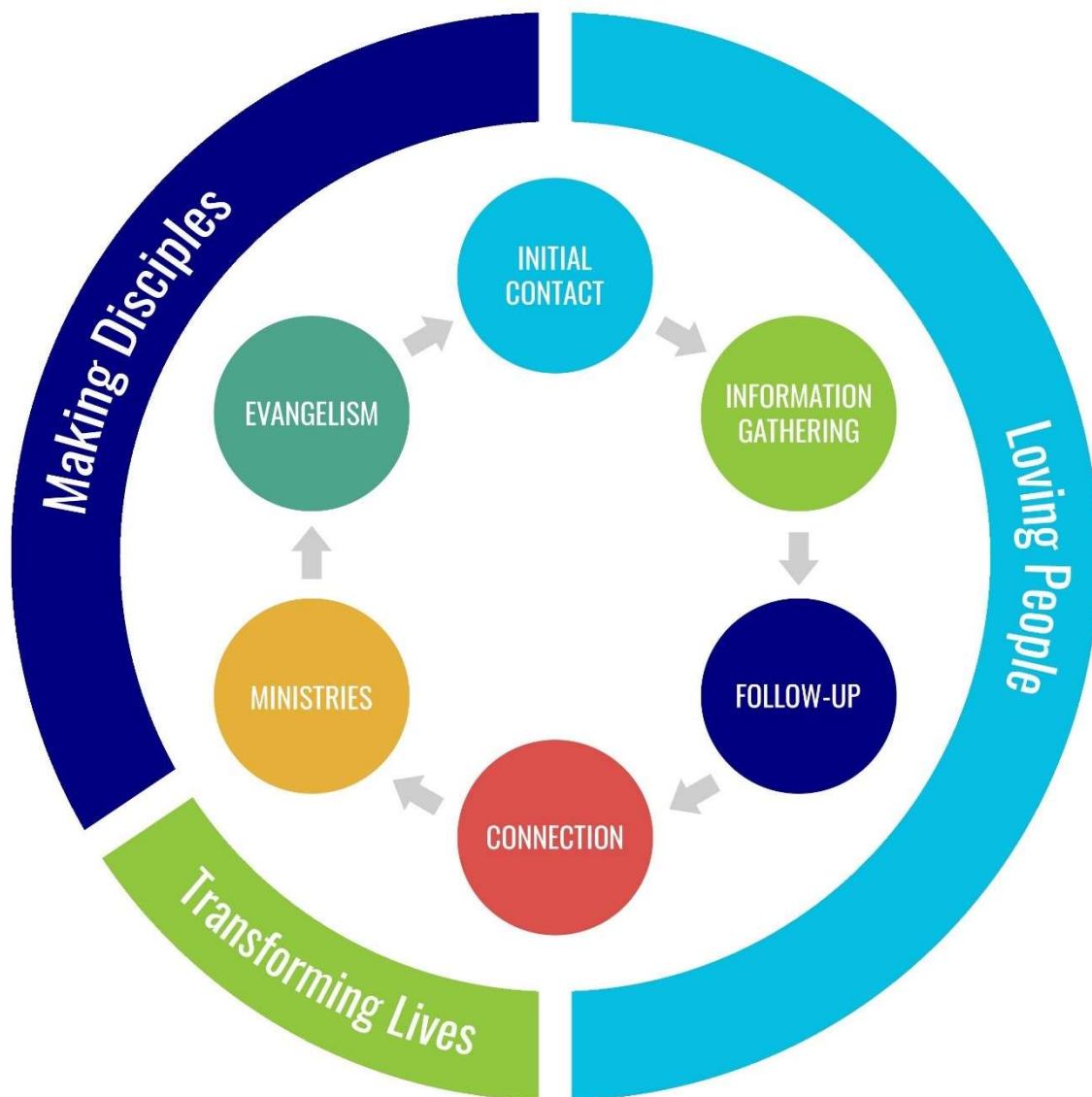
| Name | Class Of | Representing | Email |
|-------------------------|----------|-----------------------------|--|
| Aimee Reed (Vice-Chair) | 2023 | Lay Member – Annual Conf | penaimée@gmail.com |
| Jim Mailhes | | Trustee Chair | jmailhes@ccfinancialgroup.com |
| Bill Morris | | Finance Chair | Billmorris1776@icloud.com |
| Isis Gain | | | Isis.gain@gmail.com |
| Forrest Deviney | | Lead Pastor | forrest.deviney@asburycc.org |
| Valerie Caldwell | | SPRC Chair | Vcaldw8837@aol.com |
| Claudia DeFries | 2023 | | cjacksondf@gmail.com |
| Javier Ornelas | | Lay Leader / Men's Ministry | javiornelas@yahoo.com |
| Don Moerbe | | | donmoerbe@stx.rr.com |
| David Sisler | | | Dsisler58@gmail.com |
| Leticia Ornelas | | Women's Connection Rep | 2014ornelas@gmail.com |
| Susie Lyne | | | lynesusie@gmail.com |
| Cheryl Villanueva | | | chervil@stx.rr.com |
| Michelle DeLeon | | | mcdhhrad@yahoo.com |

| | | | |
|-----------------|------|------------------|--|
| Travis Cochrane | 2023 | Board Chair | travis@katandtravis.com |
| Trudy Paul | | Associate Pastor | Trudy.paul@asburycc.org |

Vision 7:51

- By September 1, 2024, we will engage 501 people in an upbeat, authentic worship experience. People will sense love and acceptance, and as a result, we will celebrate 170 people professing faith in Jesus Christ. Our worship teams will expand to serve three morning services. We will install technology that will attract the current and next generations. “Jesus has come into my life” stories will be the norm and permeate our gathering times.
- Our children’s ministry will grow to 100 kids and our students will soar to 75. Excited kids and teens will fill our hallways each Sunday. We will witness our youth following Jesus and sharing their faith with their friends.
- We will build a discipleship path designed for the people we are called to reach. Our radical hospitality will encourage people to take steps to become devoted followers of Christ.
- Our outreach ministries will enhance our community visibility and will become a bridge into our church. Our communication strategy will ensure everyone knows our vision and mission. We will become known as the church who loves and serves Corpus Christi.

ASBURY CONNECTION PROCESS



Ministries of Asbury

As approved on August 30, 2021

| Ministry | Ministry Type | Loving People | Transforming Lives | Making Disciples |
|--------------------------|---------------|---------------|--------------------|------------------|
| Corporate Worship | Discipleship | X | X | X |
| Children/Family Ministry | Discipleship | X | X | X |
| Student Ministries | Discipleship | X | X | X |
| Celebrate Recovery | Discipleship | X | X | X |
| Adult Discipleship | Discipleship | X | X | X |
| Women's Connection | Service | X | X | |
| United Methodist Men | Service | X | | |
| Stephen Ministry | Service | X | X | X |

2022 Adopted Goals

Ministry

- Review worship data collected and conduct a survey for future services
- Average Attendance Goals
 - o Worship – 175
 - o Youth – 30
 - o Children – 42
- Asbury will create a warm and welcoming experience for visitors and guests
 - o Register 100 guest families
- Each ministry shall host at least 3 events/activities with at least 1 event associated with each section of the Asbury Connection Circle (Loving People, Transforming Lives, Making Disciples)

Administrative

- Finance Committee
 - o By 2025 have a capital replacement fund of \$50,000
 - o Develop operating procedures and policies
- SPRC
 - o Develop evaluation criteria and annual staff review process
 - o Develop process for posting and hiring staff positions
- Trustees
 - o Develop preventative maintenance program
 - o Develop capital replacement program for items with a life span of > 5 years (ex: air conditioning, flooring, parking lot)

1. Call meeting to order and opening prayer (David Sisler)
2. Review and Approve Minutes from January 9, 2023 meeting (Travis Cochrane)
 - a. Motion to approve – Aimee, Second Forrest | passes
3. Review One-Board Concept
 - a. Nominations picked people that represented each of our other boards (as appropriate)
 - b. Improve communications, make quicker decisions
 - c. We will work through the agenda and when we get to each “committee” chair run that portion
4. Congregation Comments and Concerns (Open)
 - a. This is a time to hear from the church regarding any concerns, thoughts, or announcements the council should know about for items not otherwise on tonight’s agenda.
 - i. Larry Wallace left restricted funds to improve sound system in the sanctuary
 1. Audio from microphones is too soft;
 2. Forrest has asked Brian Thacker to price out what it may cost to improve the sound system – rough estimate is upwards of \$10K
 3. Look into assistive listening system
 4. Forrest to talk to Brian Thacker about options
 - ii. Do we have an update when the phones will be back online; need a plan B for when the phones go out.
 - iii. Why Heart & Soul is not listed as a ministry of Asbury;
 - iv.
5. Action Items
 - a. Ad-Council assignments to Ministry Teams (Travis Cochrane)
 - i. Corporate Worship –
 - ii. Children/Family Ministry -
 - iii. Student Ministries -
 - iv. Celebrate Recovery
 - v. Adult Discipleship
 - vi. Women's Connection
 - vii. Men’s Ministry
 - viii. Stephen/Senior Ministry
 - ix. Travis reviewed the concept; the group asked multiple questions regarding responsibility; Item tabled due to unclear understandings of responsibilities
6. Finance Committee Items (Bill Morris)
 - a. Review Monthly Financial Package
 - i. Bill reviewed the financials for the previous month
 1. Jim asked for an explanation of net assets released from restrictions

- ii. Bill reviewed current monthly summary document (page 6) and discussed his role as the unofficial controller by reviewing the bank reconciliations
 - iii. Bill will send out the monthly report package to ad-council and posted as it is completed/reviewed each month
 - b. 2023 property/workers comp insurance update from Rio Texas Conference
 - i. Bill presented information from the Rio Texas Conference concerning the 2023 property tax.
- 7. Trustee Committee Items (TBD)
 - a. Nomination and Election of Trustee Chair
 - i. Jim Maihles nominated, second by David
 - ii. David Drown will be the contact person for daily phone calls
 - iii. Don M will step into that role when David Drown is not around
 - iv. Rat Update
 - 1. Pest control has added more traps; Dave has removed 2 himself
 - 2. Traps will be baited this week
- 8. Update from the Pastor (Forrest Deviney) (disaffiliation updates)
 - a. Set the tone for what this board will do; this board needs to be looking to the future; spend the next few weeks praying about that; Need an identify for the church and what we will rally around
 - b. In home conversations about disaffiliation are going well. Still trying to schedule the 3rd listening session and final vote.
 - c. Valerie - Motion to set the date for vote as 3/26 @ 2:00 PM – second by David Sisler | passes – one against
 - d. Tammy suggested doing a snail mail out to the congregation.
- 9. Discuss meeting time/dates – keep the 4th Monday at 6:00 PM
- 10. SPRC Committee Items (Valerie Caldwell)
 - a. Childrens Director – Next Steps
 - i. No action was taken at this time
- 11. Items for future meetings (Open)
 - a.
- 12. Closing prayer and adjourn (Forrest Deviney)
 - a. Meeting adjourned at 8:02 PM

2023 Asbury One Board

| Name | Class Of | Representing | Email | Present |
|-------------------------|----------|--------------------------|--|---------|
| Aimee Reed (Vice-Chair) | 2023 | Lay Member – Annual Conf | penaimee@gmail.com | Yes |
| Jim Mailhes | | | | Yes |
| Bill Morris | | Finance Chair | Billmorris1776@icloud.com | Yes |
| Isis Gain | | | | Yes |
| Forrest Deviney | | Lead Pastor | forrest.deviney@asburycc.org | Yes |

Asbury Trustee Operations Group Meeting

February 12, 2023

Present: Jim Mailhes, David Sisler, Don Moerbe, David Drown, Ian Arizizo and Eric DeLeon
Not present- Lewis Fry.

Prayer: David Sisler

Approval of January 12, 2023 minutes approved without changes.

Meeting started at 5:50PM

Comment about the Trustee Operations Group: It is made up of the full membership of the Trustees including the three members that are part of Asbury Single Leadership Council formed in Jan 2023. Our purpose and interest are to keep the church facilities fully operational. Including soliciting bids for large items requiring replacement, developing an approved vendors list, review and recommend companies where a maintenance contract is best suited. Make repairs on weekly routing maintenance by doing it our self or selecting a company to do the work, etc.

Old Business:

This list is taken from last meeting minutes. Regular type was the agenda and bold gives comments to the subject.

1. Who will be the new primary contact person to receive initial requests from church staff when something breaks or needs to be done. Sue Ellen has done this in the recent past.
***** Dave Drown when here and then Don Moerbe when David is in PA**
2. Who will be chair, co-chair, secretary, etc. ***** - Jim Mailhes - Chair, Dave Sisler – Vice Chair, Don Moerbe – Sec.** These positions are also the Trustee reps at the monthly Admin One Board meeting which are the 4th Monday each month at 6 pm. All church members are welcome to attend.
3. Since we are no longer limited to nine Trustees members. Let's brainstorm a list of church members who can be on a "Can you help us with this request" email system. Maybe we can get past Trustees and/or other members to help do some of the things we are doing. ***** - name given to Jim and he has contact some of them. These persons are still being solicited and will be an ongoing project.**
4. Status of current projects per the December Minutes report - ***** 1) side entrance handrail installed by Jim and Larry Jolly, 2) Thermostats installed by Trent AC employee John on 2/9/23 Jim total estimate for bill would be about \$300**
5. Hope sent me this the other day..... I need help - the banners need to be rehung in the Worship Center. They are currently stored in the WC closet for easy access. The Christmas decorations have all been removed, so trustees are welcome to work on the banners at your convenience. If I need to contact someone else to ask for help, just let me know. – ***** Ian did it**
6. Dave Drown's info about pot hole repair - Dave's email ---- He said he could do it for \$2000 because he needed the work. It normally would charge \$2700 for this work. He asked if a

lower cost would clinch the deal. Don and I said we needed to talk to others and would get back to him. I believe his name is Bill (?) Jeffries which was painted on his truck. 16 pot hole repairs would take a full load of hot mix. I await his bid. I would then have him walk the parking lot again and spray paint the areas to patch. The Ad Board thought this was worth doing. Probably not budgeted for 2023. *** **We will monitor. We discussed price of doing limited repairs ourselves using Home Depot/Lowes product and Dave Drown will fill one pothole and report back cost/effort and effectiveness.**

7. CLC commode valve leak – David Drown **The material has been located and David will complete the project.**
8. Staples Street LED sign issue – **Dave Drown researched the problem. Chris Christensen has been invited to assist and Don Moerbe is available also.**

New Business:

1. **Report by Dave Drown on the rat problem is CLC. We plan to ask Daniel to fix the CLC rat damaged telephone fiber cabling when we feel we have the rats handled.**
2. **Discuss a date for finishing the metal roof fastener chalking job. This will be scheduled but not believed to be an emergency. We took pictures of the ceiling in the Sanctuary of stained tile caused by water and if they grow, we know we have a problem and location.**
3. **Jim Mailhes will call Pest Control company that does our work to learn more about what they provide in their quarterly service and put them on notice of the rat problem in CLC and what we have done about it.**
4. **Cathy, finance administrator, supplied us with a Transaction Detail By Account for 2022 that lists all expenditures charged to the trustee account and list vendors. Jim Mailhes distributed to trustees via email.**
5. **We walked the facilities and reviewed the AC thermostat problem/installation.**
6. **Meeting Adjourned at 6:45PM**
7. **Post meeting communication-Asbury received a letter dated 2/1/23 from the City of Corpus Christi saying that a required inspection of our backflow system as part of a state program to assure that our drinking water is safe. Jim Mailhes called the city to discuss what action we need take and was told that the letter put us on notice but they will take care of it at no charge to us. We will receive a certificate if we pass. If not, we will have to make repairs.**